

## RECRUITMENT

<b>Job Title</b>	<b>Night Security Supervisor</b>
<b>Department:</b>	Technical
<b>Reports Directly To:</b>	Facility Manager
<b>Directly Supervises:</b>	Security Guards
<b>Location:</b>	Onsite at HPW Fresh and Dry Ltd, Adeiso, E/R
<b>Purpose:</b>	Responsible for protecting life and company assets within the premises at any time.
<b>Key Responsibilities and Duties</b>	<ul style="list-style-type: none"> <li>• Ensuring the daily safety of the factory premises.</li> <li>• Assigning security personnel to duty post and requesting reports.</li> <li>• Reviewing security daily reports.</li> <li>• Ensuring strict adherence to access control protocols.</li> <li>• Monitoring of security personnel by patrolling.</li> <li>• Monitoring of security surveillance systems.</li> <li>• Adhere to all food safety and hygiene protocols.</li> <li>• Adhere to health and safety standards.</li> <li>• Ensure that all stakeholders adhere to the security protocols.</li> <li>• Organize monthly drills for security guards.</li> <li>• Organize monthly trainings for security guards.</li> <li>• Submit weekly reports on security issues</li> </ul>
<b>Education, Experience, and Competencies</b>	<ul style="list-style-type: none"> <li>• Minimum qualification of SHS/HND</li> <li>• Minimum of three (3) years relevant working experience</li> <li>• Good communication skills</li> <li>• Excellent computer skills</li> <li>• Effective technical skills</li> <li>• Problem-solving skills</li> </ul>

- Creativity and innovation
- Teamworking skills
- Ability to spot problems and react on it.
- Ability to work under pressure
- Ability to work during odd hours

**Job Advert\_NIGHT SECURITY**

**Mode of Application:** *All interested applicants should please present their CVs and Application to the HR Department or e-mail to; [fd.data@hpwag.ch](mailto:fd.data@hpwag.ch) latest by Tuesday, **20<sup>th</sup> April 2023.***