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| **JOB DESCRIPTION** |  |
| **Job Title** | Electrical Engineer  |
| **Department:** | Technical |
| **Reports Directly To** | Technical Manager |
| **Directly Supervises** | Facility Maintenance team  |
| **Location** | Onsite at HPW Fresh and Dry Ltd, Adeiso, E/R. |
| **Job Purpose** | Designing, maintaining, implementing, or improving electrical installations within the facilities and on equipment’s.  |
| **Key Responsibilities and Duties**  | * Design, develop, install, and maintain the facilities including electrical systems
* Management of the daily facility maintenance operations
* Provide technical leadership to the facility maintenance team
* Troubleshoot and diagnose complex electrical failures within the facility
* Implement maintenance and testing programs for all installations
* Advice management when procuring new machines and installations
* Implement strict work management systems for efficiency
* Implement strong performance evaluation systems for productivity
* Implement inventory management of all maintenance materials
* A liaison between operations and maintenance for effective communication
* Use of onsite maintenance software for all maintenance activities
* Proper documentation of maintenance activities
* Use of analytical tools for maintenance optimization
* Research and development of maintenance processes for efficiency
* Supervise external contractors
* Training and development of maintenance technicians
* Adherence to food safety protocols
* Adherence to health and safety protocols
* Submission of reports
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| **Departmental Relations** | Maintains contact with departmental heads and other line managers/staff |
| **External Relations** | 3rd party contractors related to maintenance works  |
| **Physical Requirements** | A lot of walking, standing, squatting, sitting, and lifting of materials required on the job  |
| **Equipment/Tools to be used** | Computer, toolboxes |
| **Compliance** | Responsible for the compliance of the following clauses related to BRC and IFS Standards. * 2.2.1 prerequisite programs
* Maintenance programs for equipment and buildings
* 4.1 External standards
* 4.2 Site security and food defense
* 4.3 Layout, product flow and segregation
* 4.4 Building fabric
* 4.5 Utilities – water, ice, air and other gases
* 4.6 Equipment
* 4.7 Maintenance
* 4.8 Plant layout and process flow
* 4.9 Production premises
* 4.12 Foreign material risk mitigation & Waste Disposal
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| **COMPETENCIES** |
| **Qualification** | * Minimum of Degree in Electrical Engineering
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| **Technical and Personality Competencies** | * Ability to use manual and power tools
* Good communication skills
* Good knowledge in quality and health and safety standards
* Good knowledge of MS Office
* Outstanding communication and presentation skills
* Excellent organization and time-management skills
* A team player with leadership abilities
* Strong troubleshooting skills
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**Mode of Application:**

All interested applicants should please send their CVs and Application through this link. <https://forms.gle/rk2yfKaXWJQEfNLH7>

Closing date is 15th June 2023