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| **JOB DESCRIPTION** |  |
| **Job Title** | Electrical Engineer |
| **Department:** | Technical |
| **Reports Directly To** | Technical Manager |
| **Directly Supervises** | Facility Maintenance team |
| **Location** | Onsite at HPW Fresh and Dry Ltd, Adeiso, E/R. |
| **Job Purpose** | Designing, maintaining, implementing, or improving electrical installations within the facilities and on equipment’s. |
| **Key Responsibilities and Duties** | * Design, develop, install, and maintain the facilities including electrical systems * Management of the daily facility maintenance operations * Provide technical leadership to the facility maintenance team * Troubleshoot and diagnose complex electrical failures within the facility * Implement maintenance and testing programs for all installations * Advice management when procuring new machines and installations * Implement strict work management systems for efficiency * Implement strong performance evaluation systems for productivity * Implement inventory management of all maintenance materials * A liaison between operations and maintenance for effective communication * Use of onsite maintenance software for all maintenance activities * Proper documentation of maintenance activities * Use of analytical tools for maintenance optimization * Research and development of maintenance processes for efficiency * Supervise external contractors * Training and development of maintenance technicians * Adherence to food safety protocols * Adherence to health and safety protocols * Submission of reports |
| **Departmental Relations** | Maintains contact with departmental heads and other line managers/staff |
| **External Relations** | 3rd party contractors related to maintenance works |
| **Physical Requirements** | A lot of walking, standing, squatting, sitting, and lifting of materials required on the job |
| **Equipment/Tools to be used** | Computer, toolboxes |
| **Compliance** | Responsible for the compliance of the following clauses related to BRC and IFS Standards.   * 2.2.1 prerequisite programs * Maintenance programs for equipment and buildings * 4.1 External standards * 4.2 Site security and food defense * 4.3 Layout, product flow and segregation * 4.4 Building fabric * 4.5 Utilities – water, ice, air and other gases * 4.6 Equipment * 4.7 Maintenance * 4.8 Plant layout and process flow * 4.9 Production premises * 4.12 Foreign material risk mitigation & Waste Disposal |
| **COMPETENCIES** | |
| **Qualification** | * Minimum of Degree in Electrical Engineering |
| **Technical and Personality Competencies** | * Ability to use manual and power tools * Good communication skills * Good knowledge in quality and health and safety standards * Good knowledge of MS Office * Outstanding communication and presentation skills * Excellent organization and time-management skills * A team player with leadership abilities * Strong troubleshooting skills |

**Mode of Application:**

All interested applicants should please send their CVs and Application through this link. <https://forms.gle/rk2yfKaXWJQEfNLH7>

Closing date is 15th June 2023